

ANNEXURE A

PART - I

Utilization Certificate for Cash Component for the Year 2011-2012 for the year 2011-2012 under MGNREGA for MAL Block for MOULANI GP  
District Jaipalguri, West Bengal State year 2011-12

1) Opening Balance as on 01.04.2011 Rs. 529556.40

2) Allotment Received during the year 2011-12 under MGNREGA Rs.6729450.00

Allotment order Memo No. & date	Amount of Allotment received from District MGNREGA Cell
Sl no.- 02 Memo no- 437/MGNREGA Date - 03.06.2011	Rs.- 2030000.00
Sl no.- 08 Memo No.- 552/MGNREGA Date - 01.07.2011	Rs.- 1522500.00
Sl no. 51 Memo no.-1011/MGNREGA Date - 20.10.2011	Rs.- 131950.00
Sl no. 90 Memo no.-1318/MGNREGA Date - 22.12.2011	Rs.- 1015000.00
Sl no. Memo no.-311 /MGNREGA Date - 09/02/212	Rs.- 2030000.00

Certified that a sum of Rs.6729450.00 only was received as sub-allotment during 2011 - 2012 from District NREGA Cell letter no. & date given on the margin under NREGA Further a sum of Rs.- 529556.40 only being unspent balance of the previous year 2010-11 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2011-12. The miscellaneous receipts of the agency during 2011-12 were Rs.- 25162.00

It is also certified that out of the above mentioned total funds of Rs. 7284168.40 only a sum of Rs. 5930460.40 only has been utilized during 2011-12 for the purpose for which it was sanctioned. Out of which an amount of Rs.- 120919.40 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs.-1353708.00 only remaining as on reporting date 30/03/12, which will be utilized for the programme in 2011-2012

- 3) Miscellaneous Receipts of the Agency. If any under MGNREGA Rs. 25162.00
- 4) Fund received from block, if any.....NIL.....
- 5) Total Fund available (1+2+3+4) = Rs. 7284168.40

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled / are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which U/C is being given social audit / inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP - MOULANI, MEMO NO. 002/MGP/2012-13, DATE.- 03/04 /2012

*C. S. A.*

Signature of Executive Assistant / Secretary / Nirman Sahayak (with official seal)

Pradhan  
Moujiani Gram Panchayat

Signature of GP Pradhan with Official Seal and date

- 1) Block.....MAL.....Memo No. 89/MGNREGA.....Date.....12/04/2012
- 1) The ADPC, MGNREGS & ADM (DEV), Jalpaiguri

*S. Sharma*

Checked & signed by P.O./B.O./Block Officials

MGNREGS, MAL B/O

Counter signature of the P.O. & B.D.O.

Pradhan  
Moujiani Gram Panchayat

MAL Jalpaiguri

## PART - II

## Utilization Certificate for Administrative fund for the year 2011-2012 under MGNREGA

District Jalpaiguri, West Bengal State Year 2011-12

- 1) A.E. Opening Balance as on 01.04.2011, if any Rs.- 7943.40
- 2) Allotment received during the year 2011-12 under MGNREGA AE fund Rs.-99450.00 + 25162.00 (Misc receipt i.e. back interest) Rs.- 124612.00
- 3) Total fund available (1+2) = Rs.- 124612.00
- 4) Total utilization of A.E. fund Rs.- 120919.40
- 5) Closing balance of A.E. (3-4) = Rs.- 11636.60

Allotment Order No. Memo No. & Date	Amount of Allotment received from District MGNREGA Cell for AE fund
SI no.- 02, Memo No.- 437/MGNREGS 03/06/2011	Rs. 30000.00
SI No.-08, Memo No.- 552/MGNREGS 01/07/2011	Rs. 22500.00
SI No.-51, Memo No.- 1011/MGNREGS 20/10/2011	Rs. 1950.00
SI No.-90, Memo No.- 1318/MGNREGS 22/12/2011	Rs. 15000.00
SI No.-, Memo No.-311 /MGNREGS 09/02/2012	Rs. 30000.00
<b>TOTAL</b>	<b>Rs. 99450.00</b>

This is to certify that the above sanctioned administrative fund has been fully/partly utilized against approved order of the P & RD. Govt. of West Bengal vide order no **3337(10) / P&RD / P / 188-01 / 06(Pt)**, Dated - **15/06/2006**. The administrative fund utilized for the following purpose as guided by the P & RD. Govt. of West Bengal.

- 1) Staff salary-cost of additional staff engaged at various levels for the scheme with the approval of the State Government
  - 2) Other Contingent expense -
    - (a) Mobility support to the block / Gram Panchayat (Inspection of schemes)
    - (b) Training of PRI members and other functionaries for this scheme
    - (c) IEC campaign for awareness guarantee for this Act & Scheme
    - (d) Outsourcing of Data Entry work (VLE)
    - (e) Printing of forms
    - (f) Stationary and peripherals
    - (g) Office furniture and equipments
    - (h) Capacity building of SHGs for the purpose of this scheme
    - (i) Social audit of works implemented under this scheme.
- Beside the earlier issued Memo No. 597/MGNREGS date - 14/07/2011 of this office may kindly be compliance in due course as follows:-
- 1) Expenses for conducting meeting specially for MGNREGS issues at Block Level.
  - 2) Arrear payment of GRS/2<sup>nd</sup> GRS/TACA/BSSAC/PA/JPO if any as per P & RD order
  - 3) Muster Roll verification Bill
  - 4) Miscellaneous expenses for smoothing running of Block MGNREGA Cell on subject to prior approval of DPC & DM

MEMO NO.- 002 /MGP/2012-13, DATE.- 03/ 04 /2012

Signature of Executive Assistant / Secretary / Nirman Sahayak  
 Recommendation for fund (with official seal)

Pradhan  
 Mohan Gram Panchayat



Signature of GP Pradhar  
 with official seal & date

## ANNEXURE B

## FORMAT FOR FINANCIAL PHYSICAL POSITION FOR FRAM PANCHAYAT UNDER MGNREGA FOR

2011 – 2012

NAME OF THE BLOCK :- MAL

NAME OF THE GP :- MOULANI GRAM PANCHAYAT

## SECTION – A – (FINANCIAL)


Sl No.	Particulars	Amount (in Rs. Lakhs)
1	Opening Balance	5.29556
2	Fund received during the financial year from the district	67.29450
3	Fund received from block during the financial year , if any	NIL
4	Misc. receipts credited during the year	0.25162
5	Total funds available (1+2+3+4) during the financial year under MGNREGA	72.84168
6	<b>Total funds utilized during the financial year (Rs. In lakhs)</b>	
	(a) Expenditure on administrative expenses	1.20919
	(b) Expenditure on USK labour component	53.80240
	(c) Material cost including SSK & SK labour	4.29301
7	Closing Balance	13.53708
8	Percentage utilization to total funds available (6/5 x 100)	82.02

## SECTION – B (PHYSICAL PROGRESS)

1) No. of household issued Job Cards :

SC	ST	OTH	TOTAL
27996	949	12573	41518

2) No. of households who have demanded employment 15123) No. of households that have been provided employment 15124) No. of households that have completed 100 days employment NIL5) No. of Mandays generated 0.41518 (in lakh)Memo No. 002/MGP/2012-2013DATE – 03/04/2012

  
Signature of Executive Assistant / Secretary  
Nirman Sahayak (with official seal)

  
Pradhan  
Moulani Gram Panchayat  
Signature of GP Pradhan  
with Official seal and date

Executive Assistant  
Moulani Gram Panchayat